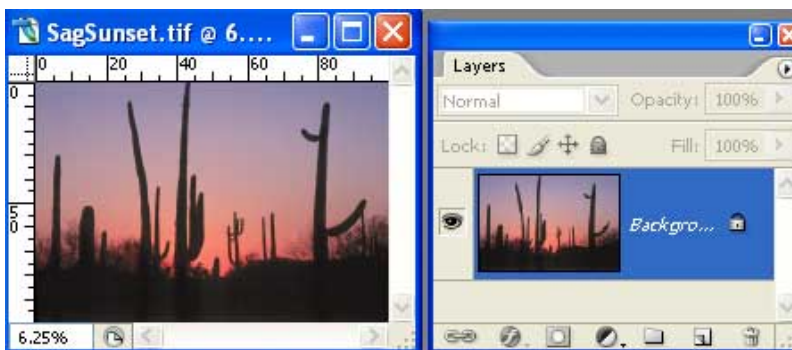


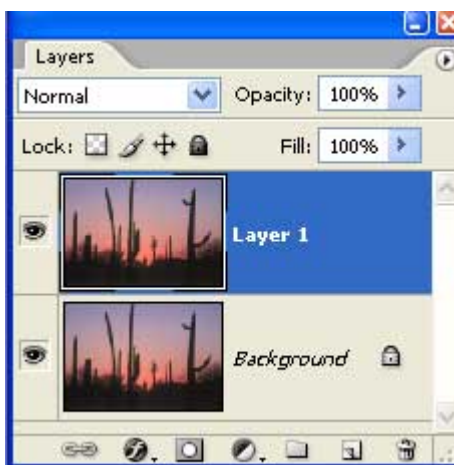
CROP TOOL TIP – Use the “Hide” option when cropping and your full sized image will still be available to you!
(Not available in Elements)

1. Open an image in Photoshop 7 or higher. Open your Layers Palette and note that you have one layer called “Background”.



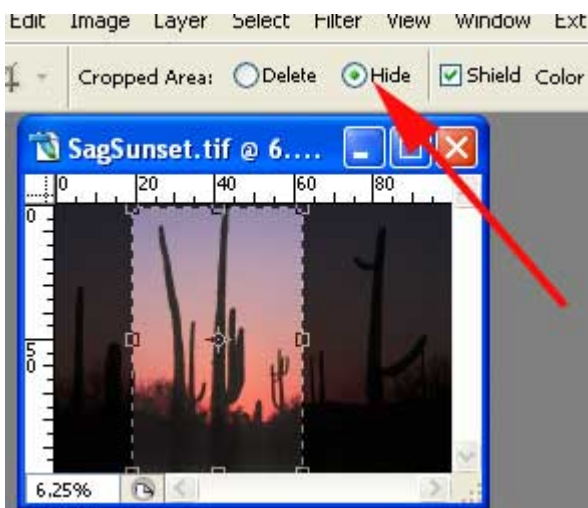
2. Hold the Control/Command key and press the letter “J” on your keyboard. This creates a copy layer of your background. You must have a layer for this tip to work.

(NOTE for advanced users: If you have a layered file, you could create a “merged” layer at the top of your layers stack. Make sure it is highlighted before you crop.)



3. Select the Crop Tool (press C on your keyboard). Click on the image and drag out to define the crop area. Remember that you can drag out the “handles” to refine your crop. I decided to make my crop in the middle of the image.

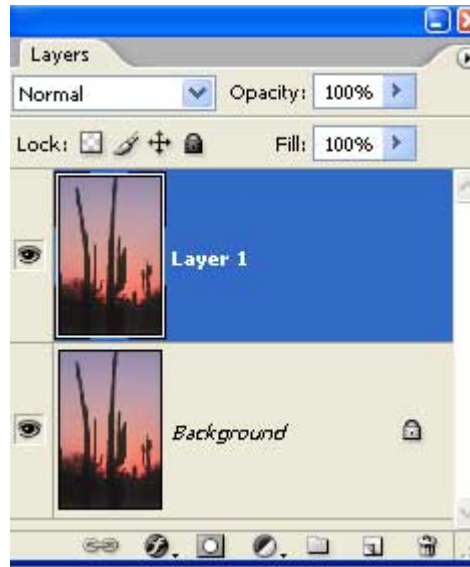
When done and BEFORE you commit the crop, look at the options bar and note that there something called “hide”. Click that and then press enter or return to commit the crop.



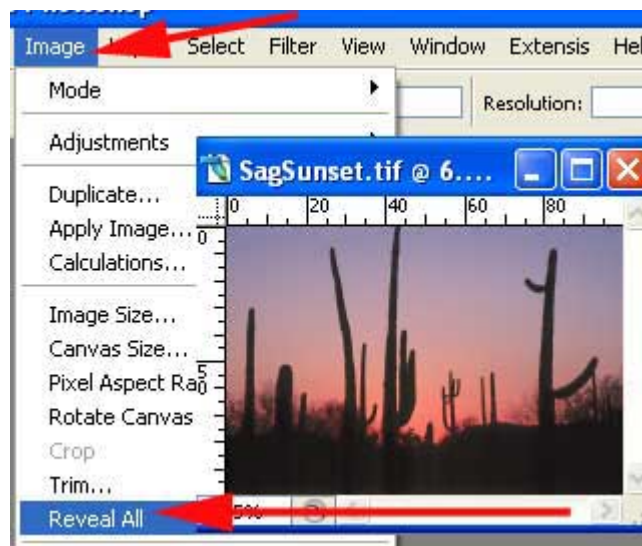
4. Note that your layers palette only shows the cropped image.

The other areas of your original image are still there but are just hidden.

To prove it, select the MOVE tool and then drag your image around. This means that you can adjust your crop after you've committed it by dragging another area into view.



5. To bring the whole image back, go to the top toolbar and click on "IMAGE" and then choose "REVEAL ALL". The entire image is revealed.



6. Look at your Layers Palette and note that your top layer now shows the entire image but the background layer reflects the cropped version (with white on both sides).

